

US Bankruptcy Court
Middle District of Pennsylvania

Guidelines for Contacting Judges' Chambers

<u>Appropriate</u>	<u>Inappropriate</u>
<ul style="list-style-type: none">• Advising Chambers of filed requests for emergency or expedited hearings, including requests for a temporary restraining order. (Required per Local Rule 9075-1(a)(3))	<ul style="list-style-type: none">✗ Ex parte (one party) telephone calls or correspondence.
<ul style="list-style-type: none">• General questions or comments on Courtroom facilities, Local Rules or Local Forms.	<ul style="list-style-type: none">✗ Requests for legal/strategic advice, including requests for information regarding how the Judge ruled on a particular issue in the past.
<ul style="list-style-type: none">• Middle District Bankruptcy Bar Association matters.	<ul style="list-style-type: none">✗ Emails directly to the Judge, unless requested.
<ul style="list-style-type: none">• Requests to continue a hearing within twenty-four (24) hours of the hearing (should be necessary only in an emergency).	<ul style="list-style-type: none">✗ Telephone calls or correspondence concerning a particular case or proceeding.
<ul style="list-style-type: none">• Procedural questions not addressed in federal or local rules. (Please check the rules first).	
<ul style="list-style-type: none">• If an opinion is not received within six months of the time it is taken under advisement, contact chambers for the status.	